

**TOWN OF ROCKY HILL
PARKS AND RECREATION ADVISORY BOARD
MEETING April 28, 2014
WORKING NOTES**

Member Greenspan called the April 28, 2014 meeting of the Rocky Hill Parks and Recreation Advisory Board to order at 5:10 P.M. in the Parks & Recreation Conference Room.

I. ATTENDANCE

In attendance: Allan Greenspan, Maria Morse, Gina Marino, and Rosanna Sessa. Also present, Lisa Zerio, Parks and Recreation Director

II. APPROVAL OF MINUTES 3/24/14

Motion made by Member Morse to approve minutes of 3/24/14. Member Sessa seconded, motion carried unanimously.

Motion made by Member Morse to approve working notes for 3/24/14. Member Sessa seconded, motion carried unanimously.

III. CORRESPONDENCE

Ms Zerio gave the board the letters from Mr. Chiucarello and Sandy Kelly. Member Greenspan told the board that he sent a letter to the Town Council regarding their discussion last month about Tulisano Park.

IV. MEETING OPEN TO THE PUBLIC

This portion of the meeting is specifically set aside for comments for the public, who are asked to limit their comments to two (2) minutes on any topic.

NONE

V. OLD BUSINESS

A. BUDGET – 2014/2015

Ms Zerio presented her budget to the Town Council on April 9th. Ms Zerio stated they didn't cut anything as it would probably occur on revisit night.

Ms Zerio told the board that the Town Council has given permission to hire summer staff except for the boat launch staff. Ms Zerio will go before the Town Council again to explain the reasons for the need to staff the launch primarily for safety and liability issues etc.

Ms Zerio said that she will be at the next budget workshop for the Capital Improvement section and will be asking for field improvements but no vehicles.

Ms Zerio told the board that she has been speaking with David Sevigny of Little League regarding the bathroom cleaning at the concision stand. Member Greenspan said that Little League will be approaching the Town Council for money to clean bathrooms.

B. MCVICAR FIELD - Steap Grant

Ms Zerio said that she will follow up on the process of the grant.

C. PARKS/TRAILS

Ms Zerio said that Mr. Sykes has been working on the slit rail fence over the dam at Dividend Park and we are working with the Highway Department on constructing the parking lot. The historical markers are also being worked on.

Ms Zerio told the board that trail day is June 8th and the first walk will be at Bulkley Park at 9:00am and Dividend Park at 1:00pm.

Mr. Chiucarello asked Ms Zerio if the board received his letter on the dam which she handed out at that time. Mr. Chiucarello said that his has been in contact with the DEEP regarding the improvement of the dam and they said that the spillway needs a plan of improvement. As of know the DEEP has not gotten back to our engineering department with what needs to be done and it does not look like they will be giving us any plan. As of now we are hoping that our staff can come up with a plan. Mr. Chiucarello said that they are still blazing trails at the parks. A discussion regarding Quarry Park trails and parking areas followed regarding wet areas and entrance parking lot.

VI. NEW BUSINESS

A. FIELD USE POLICY

Member Greenspan said that the Field Use Policy came up at a Town Council meeting because we have groups using our fields that are non-residents. The Town Council asked Ms Zerio to look into adopting a Field Use Policy. Ms Zerio said that we have a draft of a Field Use Policy that was never adopted. The Town Council wanted Ms Zerio to found out what other towns had and to give them a one page report. Ms Zerio showed the board what she has researched and there is not one set policy. All the towns that we contacted have different variations of their policies. Member Greenspan said that he has research other facilities and most have some kind of fee. A discussion followed regarding having a subcommittee to write a draft to present to the Town Council. Ms Zerio said that she will tell the Town Council that the Advisory Board will go forward with putting together a Field Use Policy for the Town Council to adopt. A discussion followed regarding such a large project and Ms Zerio stated that we should appoint a subcommittee to draft a new policy.

B. MEETING DATES

Ms Zerio said that Member Levine is having a problem with the time of the meeting and asked if the board could change the schedule. The board decided that the May meeting will be a Tuesday because of the Monday holiday and we will change it to start 6:00pm instead of 5:00pm and that we will discuss what we will do for future meetings at that time.

C. UPCOMING PROGRAMS

Ms Zerio said that the Summer Brochure will be out in May and reminded the board that Summerscape will be held at GMS.

VII. OTHER

IX. ADJOURNMENT

Member Marino made a motion to adjourn the meeting. Seconded by Member Sessa. Motion carried unanimously.

Adjourned 6:15 P.M.

Next meeting is Tuesday May 27, 2014 TIME CHANGE at 6:00 pm